

# Privacy Policy

Our Privacy Policy is designed to assist you in understanding how we collect and use the personal information you provide to us and to assist you in making informed decisions when using our Site and our products and services.

## What Information Do We Collect?

When you visit our Web site you may provide us with two types of information: personal information you knowingly choose to disclose that is collected on an individual basis and Web site use information collected on an aggregate basis as you and others browse our Web site.

### Personal Information You Choose to Provide

#### Registration Information

You will provide us information about yourself (that is, information such as your full name, email address, mailing address, telephone number, demographic information such as preferences and interests) when you register to be a member of TrueLifeSkills.com in order to participate in activities like surveys, forums, content or suggestions you submit to us, register for certain services such as seminars and workshops, or because you want us to furnish you with products, services or information. In the event that we do a joint promotion with another company and we obtain personally identifiable information from a third party, we use only reputable sources of such information.

#### Email and Forum Information

If you choose to correspond with us through email, we may retain the content of your email messages together with your email address and our responses.

If you choose to post messages in our forum or other message areas or leave feedback for other users, we will collect that information that you provide to us. We retain this information as necessary to resolve disputes, provide customer support and troubleshoot problems as permitted by law.

#### Purchase Information

If you wish to purchase any product made available through the Site, you may be asked to supply certain information relevant to your purchase, including without limitation your PayPal and credit card number, the expiration date of your credit card, your billing address, and your shipping information. You represent and warrant that you have the legal right to use any credit card(s) or other payment means used to initiate any transaction. Any such information provided through the Site will be treated by TrueLifeSkills.com in accordance with our Privacy Policy. By submitting such information, you grant TrueLifeSkills.com the right to provide such information to third parties for purposes of facilitating the completion of purchases initiated by you or on your behalf. Verification of information may be required prior to the acknowledgment or completion of any purchases.

#### Information Sharing and Disclosure

TrueLifeSkills.com will not sell or rent your personally identifiable information to anyone.

TrueLifeSkills.com may send personally identifiable information about you to other companies or people when:

- We have your consent to share the information.
- We need to share your information to provide the product or service you have requested.
- We need to send the information to companies who work on behalf of TrueLifeSkills.com to provide a product or service to you. (Unless we tell you differently, these companies do not have any right to use the personally identifiable information we provide to them beyond what is necessary to assist us.)

- We respond to subpoenas, court orders or legal process.
- We find that your actions on our web sites violate our usage guidelines for specific products or services.

#### Web Site Use Information

Similar to other commercial Web sites, our Web site utilizes a standard technology called "cookies" and Web server logs to collect information about how our Web site is used. Information gathered through cookies and Web server logs may include the date and time of visits, the pages viewed, time spent at our Web site, and the Web sites visited just before and just after our Web site. We, our advertisers and ad serving companies may also use small pieces of code called "web beacons" or "clear gifs" to determine which advertisements and promotions users have seen and how users responded to them.

You can always program your computer to warn you each time a cookie is being sent or to refuse cookies completely.

- TrueLifeSkills.com may set and access TrueLifeSkills.com cookies on your computer.
- TrueLifeSkills.com allows other companies that are presenting advertisements on some of our pages to set and access their cookies on your computer. Other companies' use of their cookies is subject to their own privacy policies, not this one. Advertisers or other companies do not have access to TrueLifeSkills.com cookies.

#### Security

Your TrueLifeSkills.com account information is password-protected for your privacy and security.

#### Changes to this Privacy Policy

TrueLifeSkills.com is growing on a daily basis therefore we may update our privacy policy from time to time. We invite you to check this section for updates and changes.